**SWINEFLEET PARISH COUNCIL**

**Oak Lodge, Goole Road, Hook, Goole, East Yorkshire, DN14 5NN**

**Tel no. 01405 766451/07745 063696**

Dear Councillor 12th October 2021

You are summoned to attend the next meeting of Swinefleet Parish Council to be held on **Tuesday 19th October 2021 at 7.00pm** at Swinefleet village hall.

The official parish council meeting will commence at 7.10pm. Prior to this at 7.00pm any members of the public attending the meeting may be given (at the chairman’s discretion) a combined ten-minute time slot to address the councillors on any items of concern or interest. After this period the public are welcome to stay for the full parish council meeting but CANNOT speak nor offer advice/opinion on any matter. This public participation item is NOT part of the formal parish council meeting and as such there are no rights to record this part of the meeting in any way.

**WHERE PRIVATE & CONFIDENTIAL MATTERS ARE ON THE AGENDA. PUBLIC TO LEAVE THE MEETING.**

**AGENDA**

**1**. **Declarations of interest on agenda items**. (To be given at meeting and minuted)

**2.** **Apologies for absence** (must be made to the clerk prior to the meeting date)

**3.** **To approve the minutes of the parish council meeting 21/09/21** (chairman to sign)

**4**. **Ongoing issues.**

**A.** **Community Field**- clerkto provide updates on H.M.L.R. & P.R.O.W. & play equipment.

**B. Play area inspection report** –Cllr Hart to provide the monthly inspection report.

**C. Horse & road safety awareness**-clerk to provide prices and B.H.S. advice.

**D. Play area annual inspection report-**to receive maintenance quotations and choose supplier.

**E. Fallen tree (old churchyard)-** clerk to provide an update from the church.

**5.** **Planning applications and decisions.**

Planning application ref 21/03666/PLF received for erection of office/summerhouse at The Vicarage, Kings Causeway for R.Farrar. SPC to make a decision on this application.

**PRIVATE & CONFIDENTIAL. PUBLIC TO LEAVE THE MEETING (item 7 only)**

**6. Field access issues/blockage**-clerk to provide an update on issues raised.

**7. Correspondence received, and issues raised by councillors.**

**Letter received from A.Kincaid-**SPC to note contents and discuss.

**Cemetery headstone safety-**Cllr Burkhill to discuss concerns

**4R liaison meetings-**Cllr Clark to report panel update

**Low Street traffic/parking-**Cllr Hirst to discuss observations.

**Remembrance Day**-to approve wreath order

**Code of conduct**-to approve ERYC revised version.

**8.Ward** **Councillors report.**

Cllrs Fox/Sargeantson to speak (if in attendance)

**9. Financial Matters.**

**Cheques/BACS to approve for payment.**

Clerk monthly salary + HMRC tax/NI

B.Richardson £260

G.Sykes £260

Key Korner £tba

**10. Date of next meeting**

Tuesday 16th November 2021

**Sarah Belton 12/10/21**