**SWINEFLEET PARISH COUNCIL**

**Oak Lodge, Goole Road, Hook, Goole, East Yorkshire, DN14 5NN**

**Tel no. 01405 766451/07745 063696**

Dear Councillor 15th September 2021

You are summoned to attend the next meeting of Swinefleet Parish Council to be held on **Tuesday 21st September 2021 at 7.00pm** at Swinefleet village hall.

The official parish council meeting will commence at 7.10pm. Prior to this at 7.00pm any members of the public attending the meeting may be given (at the chairman’s discretion) a combined ten-minute time slot to address the councillors on any items of concern or interest. After this period the public are welcome to stay for the full parish council meeting but CANNOT speak nor offer advice/opinion on any matter. This public participation item is NOT part of the formal parish council meeting and as such there are no rights to record this part of the meeting in any way.

**WHERE PRIVATE & CONFIDENTIAL MATTERS ARE ON THE AGENDA. PUBLIC TO LEAVE THE MEETING.**

**AGENDA**

**1**. **Declarations of interest on agenda items**. (To be given at meeting and minuted)

**2.** **Apologies for absence** (must be made to the clerk prior to the meeting date)

**3.** **To approve the minutes of the parish council meeting 20/07/21** (chairman to sign)

**4.Councillor vacancy-**to welcome new Cllr Thompson and sign, witness, approve documentation.

**5**. **Ongoing issues.**

**A.** **Community Field**- clerkto provide updates on H.M.L.R. & P.R.O.W. & play equipment.

**B. Play area inspection report** –Cllr Hart to provide the 2 monthly inspection reports.

**C. Mower breakdown**-Clerk to report on new mower purchase.

**D. Abandoned vehicle-**clerk to provide update on situation.

**E. Fallen tree (old churchyard)-** clerk to provide update on the section 215 agreement.

**F. Clough landscaped area-** clerk to update on ERYC action.

**6.** **Planning applications and decisions.**

None as at 15/9/21

**PRIVATE & CONFIDENTIAL. PUBLIC TO LEAVE THE MEETING (item 7 only)**

**7. Field access issues/blockage**-clerk to provide an update on correspondence received.

**8. Correspondence received and issues raised by councillors.**

**Play area annual inspection report-**to note findings and request maintenance costs.

**Horse & road safety awareness**-Cllr Burkhill to discuss ordering signage.

**Swinefleet litter pick**-to note correspondence received.

**Community field car park use**-Cllr Burkhill to discuss concerns.

**9.Ward** **Councillors report.**

Cllrs Fox/Sargeantson to speak (if in attendance)

**10. Financial Matters.**

To note £6250 precept now received.

**Cheques/BACS to approve for payment.**

Clerk monthly salary + HMRC tax/NI

B.Richardson £260

G.Sykes £260

Key Korner £tba

Screwfix £243.74

Swinefleet Village Hall £36.00

Play Inspection Co £81.00

Clerk expenses (half yearly) £214.85

ICO £40.00

**11. Date of next meeting**

Tuesday 19th October 2021

**Sarah Belton 15/07/21**