**SWINEFLEET PARISH COUNCIL**

**Oak Lodge, Goole Road, Hook, Goole, East Yorkshire, DN14 5NN**

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Dear Councillor 13th April 2021

You are summoned to attend the next virtual meeting of Swinefleet Parish Council to be held on **Tuesday 20th April 2021 at 7.00pm** in councillor’s own homes.

The official parish council meeting will commence at 7.10pm. Prior to this at 7.00pm any members of the public attending the meeting may be given (at the chairman’s discretion) a combined ten-minute time slot to address the councillors on any items of concern or interest. After this period the public are welcome to stay for the full parish council meeting but CANNOT speak nor offer advice/opinion on any matter. This public participation item is NOT part of the formal parish council meeting and as such there are no rights to record this part of the meeting in any way.

**WHERE PRIVATE & CONFIDENTIAL MATTERS ARE ON THE AGENDA. PUBLIC TO LEAVE THE MEETING.**

**AGENDA**

**1**. **Declarations of interest on agenda items**. (To be given at meeting and minuted)

**2.** **Apologies for absence** (must be made to the clerk prior to the meeting date)

**3.** **To approve the minutes of the parish council meeting 16/03/21** (chairman to sign)

**4**. **Ongoing issues.**

**A.** **Community Field**- clerkto provide play equipment, H.M.L.R. & P.R.O.W. updates.

**B. Play area inspection report** –Cllr Hart to provide the monthly inspection report.

**C. Tree pruning**- to discuss recent cemetery site visit and receive tree pruning quotes.

**PRIVATE & CONFIDENTIAL. PUBLIC TO LEAVE THE MEETING (item 5 only)**

**5. Field access issues/blockage**-clerk to provide an update from ERYC.

**6.** **Planning applications and decisions.**

Application for certificate of lawfulness ref 21/00058/CLE for Sweyne Coaches-to note ERYC approval for this application.

**7. Correspondence received, and issues raised by councillors.**

**Standing Orders-**to approve the SPC revised 2021 standing orders.

**Cemetery tap**- to note breakages and YWA repair work.

**Mountfield mower/strimmer**-to report on breakages and repair work

**Cemetery grave complaint**-to note and address a complaint received.

**Speeding**-Cllr Burkhill to inform and report upon the problem.

**8.Ward** **Councillors report.**

Cllrs Fox/Sargeantson to speak (if in attendance)

**9. Financial Matters.**

To approve ICO direct debit future payments

To note HSBC debit card now received

**PRIVATE & CONFIDENTIAL. PUBLIC TO LEAVE THE MEETING (item 9A only)**

**A.Grounds maintenance team complaint.** SPC to note and address complaint received.

**Cheques/BACS to approve for payment.**

Clerk monthly salary + HMRC tax/NI

B.Richardson £240

G.Sykes £260

ERYC £230.58

D.Elviss £30.00

ERNLLCA £414.45

Key Korner £tba

**10. Date of next meeting**

Tuesday 17th May2021

**AGM to also be held on same date.**

**Sarah Belton 13/04/21**